

DAR Doctoral Annual Report

Name:		Student ID:	
Student/Supervisor	DEPT	Department:	Student Centre
N/A	<input type="checkbox"/>	Doctoral Registration Summary	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	SUPERVISOR (pg. 1): a) I recommend that the candidate's registration be: <i>one of the boxes must be ticked.</i> b) I have discussed my comments and completed the joint report with the candidate: <i>box ticked.</i> c) I have recommended alterations to the candidate's registration: <i>box ticked if required</i> d) Main supervisor's signature e) Co-supervisor's signature	<input type="checkbox"/>
N/A	<input type="checkbox"/>	HEAD OF DEPARTMENT (pg. 1): 6. I recommend that the candidate's registration be: <i>one of the boxes ticked</i> 7. I recommend that the alterations to registration be: <i>if a 'yes' has been ticked for question 3 on the above, one of the boxes will need to be ticked here. If not, may leave it blank.</i> 8. HoD signature	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	CANDIDATE (pg. 2): 9. All questions answered 10. Candidate signature	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	SUPERVISOR (pg. 3): 11. All boxes ticked and all questions answered	<input type="checkbox"/>
N/A	<input type="checkbox"/>	JOINT REPORT (pg. 4): 12. Question 1. regarding expected completion date: <i>must agree with the minimum and maximum completion date as stated on the Doctoral Registration Summary</i>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	13. All boxes ticked and all questions answered.	
<input type="checkbox"/>	<input type="checkbox"/>	PRESS Account Statement - Student Print-out: 14 The student needs to print out their up-to-date Press Account Statement from SSO and attach to the DAR	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	PreSS Account- indicative Budget (pg. 5): 15. The "Total Balance" indicated on the student's Press Account Statement should be copied in as the "Current Available Balance" 16. The "Total" for 'Current year' should sum to a maximum of the 'Current available balance' plus the current year allocations (maximum \$2900), if these allocations are not yet included in the "Current Available Balance" as indicated in the press account statement. 17. The sum of 'Conference travel costs' in (1) student print-out, (2) 'Current Year', 'Next Year' and 'Following Year' should sum to \$4800 (4 x \$1200) or less. 18. Any 'Conference Travel costs' and/or 'Research travel/Field trip costs' for 'Current Year', 'Next Year' or 'Following Year' must be justified – give name, location and dates of Conference or Research trip. A hand-written note below the Table is sufficient. 19. Supervisor signature	<input type="checkbox"/>
Student Sign Off / Date:		Department Sign Off / Date:	Student Centre Sign off / Date:

