



**Request to Sit Examinations at Other
Centres for Distance Learning Students**

(Education, Nursing, Theology, PHIL 105/105G)

Examinations Office
Academic Services
The ClockTower
Private Bag 92019
Auckland Mail Centre
Auckland 1142

STEP 1 Surname ID Number
Forename

STEP 2 Scheduled Examinations:

Subject Area	Cat No.	Course Title	Date of exam	Time of exam

STEP 3 Please give your contact details:

If you have moved recently or would like any further correspondence to be mailed elsewhere, please write the address here:

Day time phone
Email@aucklanduni.ac.nz

STEP 4 Choose and TICK a Centre from the list below where you wish to sit your examination:

AUCKLAND			
Christchurch		Kaitiāia	Tauranga
Dunedin		Napier	Thames
Gisborne		Nelson	Wellington
Greymouth		New Plymouth	Whakatane
Hamilton		Palmerston North	Whanganui
Hawera		Rotorua	Whangarei
Invercargill		Taupo	
Other (Overseas venue):			
Name of the University:			
Address of the University:			
Name of the contact person:			
Email of the contact person:			

Please note: Some venues are unavailable on Saturdays. Examinations at these venues will take place on Friday afternoon and you will be required to complete a Statutory Declaration Form in the presence of a Justice of the Peace. The hard copy of the Statutory Declaration form must be posted to Exams Office or handed in to AskAuckland Central once the application is submitted.

STEP 5 Signature
Date

STEP 6 Please return this application immediately either by mail or by email to:

Email: exams@auckland.ac.nz
Postal address: University of Auckland, Examinations Office, Private Bag 92019, Auckland 1142

If you sit the exam at an alternative date/time, please post the hard copy of Statutory Declaration form to Exams Office or hand in to AskAuckland Central.