

**Council Minutes Part A
(Open Minutes)**

16.10.2023

This meeting was held virtually via Zoom.

4:00pm



PRESENT:	Ms Tarrant (Chair), Professor Freshwater (Vice-Chancellor), Ms Dunphy, Ms Barakat, Mr McDonald, Mr Paitai, Ms Quinn and Ms Dawson	
IN ATTENDANCE:	Mrs Cleland, Professor B Kool, Dr Ten Eyck; Mr Bluett, Ms Cattnach, Mr Browne, Mr Brandon and Ms Verschaeren	
COUNCIL BRIEFINGS	These took place prior to the meeting	
KARAKIA	The briefings started with a karakia by the Chancellor	
1. APOLOGIES	Dr Prasad, Mr Mason and Ms Arnott-Neenee	
2. DISCLOSURES OF INTEREST BY MEMBERS	<p>The attention of Members was drawn to the Conflicts of Interest Policy and the need to disclose any interest in an item on the Agenda of the meeting as set out in Schedule 11, Clause 8 of the Education and Training Act 2020.</p> <p>With regard to item 6.3.2 Domestic Student Fees 2024 and International Student Fees 2025, Ms Barakat, and Ms Dunphy disclosed that they were a student and had family members who would be students in 2024 respectively.</p> <p>It was agreed that these declared conflicts would not preclude the members participating in the discussions and votes.</p>	<p>RESOLVED (Chancellor/Ms Quinn): That the disclosures be noted and the action taken be endorsed.</p>
3. CONFERMENT OF DEGREES	With the authority of Council, the Chancellor conferred the degrees as per the attached list.	
4. COUNCIL MEETINGS	<p>4.1 Council, Draft Minutes (Part A), 21.08.2023</p> <p>Council asked for the correction of the following error on p.2; to read: "<i>She drew Council's attention to the following</i>"</p>	<p>RESOLVED (Chancellor/Ms Dawson): that the Minutes (Part A), 21.08.2023 be taken as read and confirmed, subject to the correction on p.2</p>

	<p>4.2 Matters arising from the Minutes (Part A), 21.08.2023 not elsewhere on the Agenda...</p> <p>Regarding item 5.2 -KNOWLEDGE EQUITY NETWORK (KEN): the Vice-Chancellor advised that an update would be provided to Council at its meeting of 11.12.2023.</p>
<p>5. VICE-CHANCELLOR'S REPORT</p>	<p>The Report was taken as read.</p> <p>The Vice-Chancellor, Professor Freshwater, presented this item. She commented the following:</p> <ul style="list-style-type: none"> • She congratulated everyone involved with the ceremony in the Fale in the last weekend for the conferral of the posthumous Honorary Doctor of Literature degree to Epli Hau'ofa. It was a well-attended event, and the Vice-Chancellor acknowledged the University's Tongan students who participated with dance in the celebration. • Taumata Teitei – Vision 2030 and Strategic Plan 2025 was entering the fourth year since its creation and a refresh had recently been initiated. • Students had held a very well-managed protest demonstration on campus in the last week; this protest was related to the cost of student accommodation. • The Vice-Chancellor received a letter from the Free Speech Union (FSU) which related to an engagement strategy put in place by the Faculty of Science. The Vice-Chancellor and the Dean of Science have responded to the letter. • The Vice-Chancellor attended a meeting of the Universities New Zealand Vice-Chancellors on Thursday 12.10.2023 which focused on briefings to incoming Ministers and on understanding what the higher education review might look like in the future. <p>In the subsequent discussion, Council noted the following:</p> <ul style="list-style-type: none"> • The University had engaged extensively with the students regarding the cost of student accommodation. Unfortunately, the media had reported that the University of Auckland had the highest cost in catered accommodation in New Zealand which was not true. The cost of accommodation overall at the University of Auckland remained very competitive in comparison to other providers. The Accommodation portfolio was budgeting for a marginal surplus. The increases for 2024 reflected cost increases in food, catering and services that were higher than CPI as well as lease cost increases. • An update related to the revised arrangements for pastoral care in accommodation, including the ongoing role of residential advisers would be brought to Council in December. • The Chancellor had attended the Blues Awards ceremony which was a very inspiring and fabulous event. • Council thanked Scott and Vicki St John for sponsoring the new pou 'He Taumata Rau' on the corner of Grafton Road and Symonds Street.

RESOLVED (Chancellor/Ms Dunphy): that the Vice-Chancellor's Report be **noted**.

<p>6. REPORTS OF COUNCIL COMMITTEES</p>	<p>6.1 AUDIT AND RISK COMMITTEE</p> <p>6.1.1 Minutes, (Part A), 27.09.2023</p>	<p>RESOLVED (Chancellor/ Ms Dawson): that the Audit and Risk Committee Minutes (Part A) 27.09.2023 be received.</p>
	<p>6.2 CAPITAL EXPENDITURE COMMITTEE</p> <p>6.2.1 Minutes, (Part A), 04.10.2023</p> <p>6.2.2 Terms of Reference – annual review</p>	<p>RESOLVED (Chancellor/Ms Quinn): that the Capital Expenditure Committee Minutes (Part A) 04.10.2023 be received.</p> <p>RESOLVED (Chancellor/Mr McDonald): that the updated terms of reference be adopted.</p>
	<p>6.3 FINANCE COMMITTEE</p> <p>6.3.1 Minutes, (Part A), 02.08.2023</p> <p>6.3.2 Domestic Student Fees 2024 and International Student Fees 2025</p> <p>This item was introduced by the Deputy Vice-Chancellor and Registrar, Mrs Cleland. The following was noted:</p> <p>With regard to the domestic undergraduate and postgraduate fees for 2024 it was recommended that tuition fees for all domestic undergraduate and postgraduate courses be increased by 2.8%. This was the maximum allowable under the Annual Maximum Fee Movement (AMFM) regulations.</p> <p>With regard to Micro-credentials (MC), there were currently only three approved MCs. It was recommended that:</p> <ul style="list-style-type: none"> • fees for Government-funded MCs be set at the maximum allowable under the AMFM regulations; and • fees for MCs that did not receive Government funding to be set to recover the costs of delivering the courses plus a modest return and that the Vice-Chancellor be delegated the authority to set the fees for non-Government funded micro-credentials. The latter would be reported back to Council. 	<p>RESOLVED (Chancellor/Mr Paitai): that the Finance Committee Minutes (Part A) 20.09.2023 be received; and</p> <p>The Report on Domestic Student Fees 2024 and International Student Fees 2025 be received and noted;</p> <p>RESOLVED (Chancellor/Ms Dawson):</p> <ol style="list-style-type: none"> i) Approve the attached Domestic Fees Schedule for 2024 (Appendix A: Domestic Student Fees 2024); ii) Approve the attached International Fees Schedule for 2025 (Appendix B: International Student Fees 2025); iii) Authorise the Vice-Chancellor to assign any new programmes, including SAC funded micro-credentials, or programmes becoming newly available to international students in 2025, to an appropriate band to enable offers to be made during the recruitment cycle, and report these decisions back to Council; iv) Authorise the Vice-Chancellor to set fees for non-Government (DQ7+) funded Microcredentials and for

	<p>With regard to international tuition fees for 2025 it was recommended that the tuition fee be increased by 4% as the markets for international students were still quite variable. The University was currently looking at a future International Strategy which would be submitted to Council in 2024.</p> <p>Study Abroad related to a different market with most such students at the University of Auckland coming from the United States to complete one semester at the University. It was recommended that the fees for Study Abroad be held.</p> <p>It was also recommended that the 2025 fees for Up Education and English Language Academy be increased as scheduled at an average of 4%.</p> <p>With regard to the Compulsory Student Services Fee, it was recommended to increase the CSSF by 6% for 2024. The regulations for the CSSF require significant engagement with students over the use of this fee. Consultation showed that students were, in general, supportive of the services on offer and did not want to see any reduction in these services. The University had to address significant cost increases for these services and although these cost increases outstripped inflation in some areas, it was recommended to increase the CSSF with 6% for 2024.</p> <p>In a further discussion Council noted the following:</p> <ul style="list-style-type: none"> • It was difficult to compare the CSSF of the University to those of other providers, as the services varied extensively. • Many scholarships provided free fees but the CSSF was never included and management was asked if this could be considered. • The CSSF for students offshore or on the Tai Tonga and Tai Tokerau campuses was 50% lower than for other students acknowledging the reduced access to some services. 	<p>University programmes delivered offshore subject to such fees being reported to the Council meeting immediately following;</p> <p>RESOLVED (Chancellor/Ms Dawson):</p> <p>v) Approve the Compulsory Student Services Fee at \$8.88 per point (GST inclusive) and subject to the associated changes in the Fees Schedule A – All Student (Appendix C: General Fees 2024)</p> <p>RESOLVED (Chancellor/Mr Paitai):</p> <p>vi) Approve the attached Other Fees Schedule for 2024 (Appendix C: General Fees 2024).</p> <p>Each of the resolutions were passed unanimously, apart from Resolution v) where Ms Barakat abstained.</p>
<p>7 SENATE MATTERS</p>	<p>7.1 REPORT OF SENATE, 25.09.2023</p> <p>Part A1 a-b: Policy and other matters requiring to be considered/received by Council</p> <p>Part A2 1-3: Policy and other matters requiring Council approval</p> <p>Part B 1: No matters for noting</p> <p>Part C 1-2: Matters handled under Delegated Authority</p> <p>This item was introduced by the Vice-Chancellor. She advised Council of the following:</p> <ul style="list-style-type: none"> • The Senate Review was initiated by the Vice-Chancellor in 2021. The Senate Review Reference Group, Chaired by Professor Pene Mathew developed and distributed two surveys about engagement with Senate: one for Senate members and one for non-members. 	<p>RESOLVED (Chancellor/Mr McDonald): recommendations in Part A of the Report of Senate, 25.09.2023 be adopted and C be noted</p>

	<p>The aim of the Senate Review was to create a much more engaged and dynamic Senate at the University. Preliminary data showed that the response rate to the surveys had been relatively poor. Much of the qualitative data, however, still needed to be extracted. Once this was ready, it would be considered by the University Executive Committee.</p> <ul style="list-style-type: none"> • Senate had received recommendations following the work of the Freedom of Expression Working Group, Chaired by Professor Peter Hunter. The next phase of the work was currently being initiated; this included considering Freedom of Expression in the context of the Code of Conduct, and Academic Freedom (AF). <p>The Pro Vice-Chancellor Education, Professor Kool, drew Council’s attention to the paper relating to the Update of Examination of Sub-Doctoral Research Components of 30 Points and Above Procedures. This update included some administrative tidying up of the document to replace notes with specific clauses (?) and rearrange the order of content. More substantial changes to improve the student experience included:</p> <ul style="list-style-type: none"> • Removal of the requirement for an external examiner/assessor for projects of 60 points. This requirement was an administrative burden for faculties and created a negative student experience resulting from finding suitable external advisors/examiners familiar with examining smaller research components. It was also not aligned with the practices at other institutions where an external examiner/assessor was not a requirement • Inclusion of new appeal clauses • A change to the approval process to allow the Provost to approve subsequent future changes to the Procedures under sub-delegated authority from the Vice-Chancellor. <p>In response to questions from Council, the Vice-Chancellor responded that she will be advised by the Provost when the delegation to the Provost is used. She will receive a summary which would include a statement that the delegation to the Provost was used.</p>	
<p>8 CORRESPONDENCE REFERRED BY THE CHANCELLOR</p>	<p>No items received.</p> <p>The Vice-Chancellor and Chancellor had received a letter from the Free Speech Union. This letter would be discussed in Part B of this meeting. The Chancellor advised Council that she had received a request from a student to include the letter in part A. Given that the request had not been received in time for this to occur in advance of the meeting, the Chancellor proposed to discuss the letter and the request with Council in Part B</p>	

	Council discussed the letter in Part B and decided that, as the letter was already available on the Free Speech Union website, it was not unnecessary for it to be moved to Part A.	
9 OTHER MATTERS FOR DECISION OR NOTING	<p>9.1 SEAL</p> <p>Since the Council meeting on 21.08.2023 the seal has been applied to the following document in accordance with the Council resolution of 18.02.1991:</p> <ul style="list-style-type: none"> • Deed of Rent Review – 19A Princes Street, Auckland, Grange Road Holdings Ltd (Sub landlord) & The University of Auckland (Sub Tenant) 	RESOLVED (Chancellor/Ms Dunphy): that the affixing of the seal to the listed document be noted .
	<p>9.2 RESCINDMENT</p> <p>Memorandum, 28.09.2023 from the Graduation Office</p>	RESOLVED (Chancellor/Ms Barakat): that Council rescind the conferral of the Master of Engineering Studies awarded with no milestone and re-award it with the correct class of honours in accordance with the memorandum, 28.09.2023
10 ELECTIONS - APPOINTMENTS	<p>10.1 ELECTION OF THE STUDENT REPRESENTATIVE ON COUNCIL</p> <p>The Returning Officer advises Council that the decision was made to re-run the election for the student representative on Council following a review of the process which identified errors. The disruption and inconvenience caused to candidates and student voters was regretted.</p> <p>The call for notices of candidacy opened at 12pm on 18 September 2023 and closed at 12pm on 10 October 2023. This would be followed by voting opening at 12pm on Wednesday 25 October 2023 and closing at 12pm on Tuesday 7 November 2023.</p> <p>Council expressed its regret for the disruption and inconvenience caused to the candidates and student voters.</p>	RESOLVED (Chancellor/Ms Dunphy): that the Returning Officer's advice regarding the election of the student representative on Council be noted .
	<p>10.2 ELECTION OF THE CHANCELLOR AND PRO CHANCELLOR</p> <p>Mrs Cleland took the Chair for the first part of this item.</p> <p>10.2.1 ELECTION OF CHANCELLOR FOR 2024</p>	

	<p>Nominations were called for the position of Chancellor until 31.12.2024 date.</p> <p>One nomination only was received, for Ms Cecilia Tarrant (Ms Dunphy/Mr Paitai)</p> <p>There being no other nominations, the Registrar declared Ms Tarrant re-elected as Chancellor for a term starting on 01.01.2024 and ending 31.12.2024.</p> <p>Carried by acclamation.</p>	
	<p>10.2.2 ELECTION OF PRO-CHANCELLOR FOR 2024</p> <p>The Chancellor resumed the Chair for this part of the item.</p> <p>Nominations were called for the position of Pro-Chancellor.</p> <p>One nomination only was received, for Ms Cathy Quinn (Ms Dunphy/Chancellor).</p> <p>There being no other nominations, the Chancellor declared Ms Quinn re-elected as Pro-Chancellor for a term starting on 01.01.2024 and ending 31.12.2024.</p> <p>Carried by acclamation.</p>	
<p>11 GENERAL BUSINESS</p>	<p>None</p>	
<p>12 LEAVE OF ABSENCE</p>	<p>(for the meeting of 11.12.2023)</p> <p>No leave of absence was requested.</p>	

PUBLIC EXCLUSIONS

RESOLVED (Chancellor/Ms Dawson): that the public be excluded from Part B of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:

Item No. 1.1	Council Minutes (Part B 21.08.2023)
Item No. 2.1.1	Audit and Risk Committee , Minutes, 27.09.2023
Item No. 2.2.1	Capital Expenditure Committee, Minutes, 04.10.2023
Item No. 2.3.1	Finance Committee Minutes, 02.08.2023
Item No. 2.3.2	Financial Performance 2023 to 2025
Item No. 2.4.1	Report from Honours Committee
Item No. 3	Correspondence
Item No. 4	payment of fees to lay and student Council members

Reason for passing this resolution in relation to each matter:

The protection of the interests mentioned below.

Grounds under section 48(1) for the passing of this resolution:

Those in Section 9 of the Official Information Act 1982 namely:

- i) To protect the privacy of the persons referred to in the recommendations and to maintain the confidentiality of those recommendations;
- ii) To enable the University to carry on without prejudice or disadvantage negotiations; and
- iii) To prevent the disclosure or use of Official Information for improper gain or advantage.

AND THAT Adrienne Cleland, Professors Kool, Linton and Bloomfield F, Andrew Phipps, Tim Bluett, Simon Neal, Brian Ten Eyck, Pamela Moss, Helen Cattanach, Anthony Brandon and Wendy Verschaeren be permitted to remain for this part of the meeting, after the public has been excluded, because of their knowledge of, or need to be briefed about, the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because they relate to aspects of the administration of The University of Auckland for which those persons are responsible.

The meeting closed at 6.15pm

The meeting went into Public Excluded session at 5.15pm

Approved as a true and correct record.

Cecilia Tarrant, Chancellor

Date