

COMMS 307/CAREER 300: ASSESSMENTS 2025

Assessment overview

Assessment	Due	% age of final grade
Assessment 1: Internship goal setting and project plan. To be done in consultation with internship supervisor/mentor in week 1-2 of project start.	By end of week 3 or as negotiated	10%
Assessments 2: STAR/BAR format behavioural interview question response	Week 6 workshop time Note that this is a 5-minute oral response via Zoom	10%
Assessment 3: Presentation You will present your internship summary poster to the whole class via Zoom and receive peer feedback to incorporate into your final copy.	Presentation to class- weeks 10-11 Zoom or in-person	20%
Assessment 4: Internship profile/poster Your one-page internship summary including project description, skills developed and key lessons.	End of week 12	15%
Assessment 5: Final CV Final CV that incorporates internship skills & experience.	End of week 12	15% (CV 10% + WIPs and engagement 5%)
Internship Completion Successful completion of 80-hour internship + report from supervisor/mentor.	Internship hours may be completed during semester either as one day a week, block period or during summer/winter break	30%