



## **Biological Risk Management and Containment**

# **Containment induction**

## **Containment Laboratory Guidelines**

**Version 2.1- November 2024**

Approved by: Vice-Chancellor  
Document Owner: Associate Director, Health, Safety and Wellbeing  
Content Manager: Manager, Hazard and Containment

Version: 2.1  
Issue Date: 30 November 2024

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Health Safety and Wellbeing Management System

This document was updated from Version 2 which was extensively reviewed and approved in February 2021.

Record of Amendments to Version 2.1

<b>Date</b>	<b>Page number</b>	<b>Nature of amendment</b>
30/11/24	all	University logo updated

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## Containment Induction

**Containment facility:**

**Inductor:**

**Inductee:**

**UPI/Username:**

**Date:**

Questions	Answers
<b>Emergency procedures</b>	
What do you do when you hear the fire alarm?	
Where is the emergency exit?	
What does a red light in the lab mean?*	
What does an amber light in the lab mean?*	
Where is the spill kit?	
Where is the first aid kit?	
Where is the safety shower?	
Where is the eyewash station?	
<b>Containment</b>	
What is the purpose of a containment facility?	
Who is in charge of this containment facility?	
Who do you contact if you have questions/issues?	
What is the physical containment level of this lab?	
Can you give an example of a breach of containment?	

How would you prevent such a breach of containment?	
<b>GMOs</b>	
What is a genetically modified organism (GMO)?	
Do you generate GMOs?  If so, what is your hazardous substance and new organisms (HSNO) approval? (Check with your PI/DLP if you're not sure)	
Where are HSNO approvals and summary located?	
<b>Import/transfer</b>	
What is a "restricted biological"?	
How do you obtain an import permit/transfer?	
Who handles the import/transfer receipts?	
Where/how do you store imported/transferred materials in the lab?	
Who do you contact when you receive an import or transfer?	
<b>Decontamination</b>	
What are the approved chemical decontamination agents in this lab?	
Where do you find instructions on use and contact times?	
What is the function of an autoclave?	
How do you prepare biohazardous waste for autoclaving?	

<b>Disposal</b>	
How do you dispose of a) medical waste and b) sharps?	a)  b)

\*"Traffic lights" are used as a safety alert system only in the Faculty of Medical and Health Sciences (FMHS) and in Science Building 302. Answer "NA" if these questions do not apply to you.